

PROPOSED POLICY & PROCEDURES MANUAL AMENDMENTS

To be voted on at 12/3/2023 GPI Meeting

Key: ~~Text being removed~~ *Text being added*

Amendment 1: Requires a Regional Representative (RR) to join at least one committee and restricts the number of assemblies a RR can attend..... 1

Amendment 2: RR & WSBC term will begin 1/1 after October election..... 1

Amendment 3: Is replaced by Amendment 2 which will now appear in the Elections section of the manual..... 2

Amendment 4: Eliminates monthly speaker meeting, no mailing required of now annually-updated speaker list..... 2

Amendment 5: Minor changes to policies no longer require approval, new process of submitting policy changes outlined..... 3

Amendment 1: Requires a Regional Representative (RR) to join at least one committee and restricts the number of assemblies a RR can attend

FROM:

Region Representatives & Alternates, Section 2: Responsibilities

- 6. Choose at least one Region committee to be active on each month throughout the year.
- 7. RRs may not attend more than 8 assemblies in a 5 year period without taking a one year hiatus from service at the region level.

TO:

Region Representatives & Alternates, Section 2: Responsibilities

- 6. ~~Choose at~~ ***Serve actively on at*** least one Regional committee ~~to be active on each month throughout the year~~ ***for the entirety of the elected term***
- 7. ***As per GPI Bylaws Article VI Section 4 Item C, once RRs have attended*** ~~may not attend more than 8 assemblies in a 5~~ ***4*** year period, ***they must take a*** ~~without taking a one~~ ***two*** year hiatus from service at the region level

Rationale for change: clarify unclear language and match current practice and GPI Bylaws

Amendment 2: RR & WSBC term will begin 1/1 after October election.

ADD:

Guidelines to the GPI Meetings, Section 4: GPI Elections

- 1. Elections shall be held annually in the month of October.
 - A. A person elected to a position starts serving in that position immediately at the conclusion of the October GPI meeting (e.g., 3:31p) except as detailed below:
 - i. Region 7 Representatives and Alternates start their term January 1st
 - ii. World Service Business Conference Delegates and Alternates start their term January 1st
 - B. Provided said person does not resign from the position early, or lose their position due to excessive absences, that person serves in that position until the conclusion of the October GPI meeting at the end of their term of office (e.g., 3:30p) except as detailed below:
 - i. Region 7 Representatives and Alternates end their term on December 31st
 - ii. World Service Business Conference Delegates and Alternates end their term on December 31st
 - C. GPI’s election year runs from November to October as regards absences
 - i. GPI’s election year resets every November regarding absences for 2 year terms

2. To be eligible for election, the applicant must meet the qualifications as detailed below and have an understanding of the responsibilities of the position
 - A. Qualifications for Executive Board positions are defined in the GPI Bylaws Article IV Section 3
 - B. Qualifications for Region 7 Representatives and Alternates are defined in the GPI Bylaws Article IV Section 3
 - C. Qualifications for Standing Chairs are defined in Standing Chairs, Section 3: Qualifications
3. Follow the same application procedures as the Executive Board as stated in the GPI Bylaws.
4. A simple majority of voting members is required in order to win election to a position.
5. Must have a quorum to hold an election.
6. Virtual attendees will vote by texting their vote to a ballot counter attending in person at the annual election meeting, who will destroy the text messages after the election meeting due to these elections taking place via a non-public ballot system; virtual attendees who are unable to text will be unable to vote in annual GPI elections.

Rationale for change: to clarify GPI election procedures for all positions

Amendment 3: Is replaced by Amendment 2 which will now appear in the Elections section of the manual.

DELETE: Standing Committees, Section 4: Method of Election

1. Elections shall be held annually in the month of October.
 - A. A person elected to a position starts serving in that position immediately at the conclusion of the October GPI meeting (e.g., 3:31p)
 - B. Provided said person does not resign from the position early, or lose their position due to excessive absences, that person serves in that position until the conclusion of the October GPI meeting ONE YEAR after their election (e.g., 3:30p)
 - C. GPI's election year runs from November to October as regards absences
2. To be eligible for election, the applicant must meet the qualifications as defined in Section 3 and have an understanding of the responsibilities of the position.
3. Follow the same application procedures as the Executive Board as stated in the GPI Bylaws.
4. A simple majority of voting members is required in order to win election to a position.
5. Must have a quorum to hold an election.
6. Virtual attendees will vote by texting their vote to a ballot counter attending in person at the annual election meeting, who will destroy the text messages after the election meeting due to these elections taking place via a non-public ballot system; virtual attendees who are unable to text will be unable to vote in annual GPI elections.

Rationale for change: moved all election information to Guidelines to GPI Meetings, Section 4 in amendment above

Amendment 4: Eliminates monthly speaker meeting, no mailing required of now annually-updated speaker list.

FROM:

Standing Committees, Section 6: Responsibilities of Individual Standing Committees, Speakers Bureau

1. Make available a list of currently qualified speakers for both within and outside of OA. The list shall be revised and updated for the April and October mailings.
 - A. Qualifications for speakers within OA: Six (6) months of abstinence and having worked the first five (5) steps
 - B. Qualifications for speakers who will represent OA to non OA members: Two (2) years of continuous abstinence, maintaining a healthy weight, and having worked all 12 steps
2. Maintains a list of people who can share their personal experience, strength and hope with compulsive eating as a youth and will speak at meetings and schools when requested.
3. Oversee the monthly GPI speaker meeting and update the format as needed.
 - A. Find a speaker from our Speakers List or from other GPI members' suggestions
 - i. The same person should not speak within a 12 month period
 - B. Contact the person by phone or email one week prior to remind him or her

- C. Have a day-of contact person in case of emergency or getting lost
- D. GPI Chairperson will announce the need for a chairperson of Speaker Meeting at the GPI Meeting if a prior chair has not already been arranged and/or lead it themselves if no one volunteers
- E. Chairperson of the Speaker Meeting will write their name and the Speaker's name in the back of the Speaker Meeting We Care book and update the GPIOA Speaker Meeting History document on the online archive
- F. Ensure that meeting contributions are passed to the GPI Treasurer to pay the additional \$5/month "rent" due to the extended use resulting from the monthly GPI Speaker Meeting

TO:

Standing Committees, Section 6: Responsibilities of Individual Standing Committees, Speakers Bureau

1. Make available a list of currently qualified speakers for both within and outside of OA. The list shall be revised and updated *once per calendar year* for the April and October mailings.
 - A. Qualifications for speakers within OA: Six (6) months of abstinence and having worked the first five (5) steps
 - B. Qualifications for speakers who will represent OA to non OA members: Two (2) years of continuous abstinence, maintaining a healthy weight, and having worked all 12 steps
2. Maintains a list of people who can share their personal experience, strength and hope with compulsive eating as a youth and will speak at meetings and schools when requested.
- ~~3. Oversee the monthly GPI speaker meeting and update the format as needed.

 - A. Find a speaker from our Speakers List or from other GPI members' suggestions
 - i. The same person should not speak within a 12 month period
 - B. Contact the person by phone or email one week prior to remind him or her
 - C. Have a day-of contact person in case of emergency or getting lost
 - D. GPI Chairperson will announce the need for a chairperson of Speaker Meeting at the GPI Meeting if a prior chair has not already been arranged and/or lead it themselves if no one volunteers
 - E. Chairperson of the Speaker Meeting will write their name and the Speaker's name in the back of the Speaker Meeting We Care book and update the GPIOA Speaker Meeting History document on the online archive
 - F. Ensure that meeting contributions are passed to the GPI Treasurer to pay the additional \$5/month "rent" due to the extended use resulting from the monthly GPI Speaker Meeting~~
4. **Responsible for cleaning out email boxes at speakers@gpioa.org and committee_speakers@gpioa.org on a monthly basis**

Rationale for change: update Speakers Chair to match current realities, remove references to GPI Monthly Speaker's meeting

Amendment 5: Minor changes to policies no longer require approval, new process of submitting policy changes outlined.

FROM:

Amendments to Policies and Procedures Manual

The Policy and Procedure Manual may be updated without following the below amendment procedures in the following cases: updating links to online resources, making updates as the result of a Main Motion, or updating Appendices C & D.

1. Amendments may be submitted by Groups, IRs, Committee Chairpersons, Executive Board, or the Bylaws Committee.
2. A copy of the proposed amendment, accompanied by a statement of intent, must be emailed to the GPI Vice Chair at least thirty (30) days prior to the regularly scheduled GPI meeting at which the amendment will be considered.
3. Written notice shall be prepared and emailed by the GPI Chair to webmaster@gpioa.org at least fourteen (14) days prior to said meeting.
4. The final Amendments document will be posted to the GPI website along with other regular GPI meeting documents by 12p the Friday before the GPI meeting
5. These Policies and Procedures may be amended at a regularly scheduled meeting by a quorum approval of two-thirds (2/3) of the voting members present.

TO:

Amendments to Policies and Procedures Manual

The Policy and Procedure Manual may be updated without following the below amendment procedures in the following cases: **correcting typographical, grammatical or formatting errors**, updating links to online resources, making updates as the result of a **Continuing Effect** Main Motion, or updating Appendices C & D.

1. Amendments may be submitted by Groups, IRs, Committee Chairpersons, Executive Board, or the ~~Bylaws~~ **Policy Committee**.
2. A copy of the proposed amendment, accompanied by a statement of intent, must be emailed to the **Policy Committee at policy_committee@gpioa.org** ~~GPI Vice Chair~~ at least thirty (30) days prior to the **next scheduled Policy Committee meeting**.
~~regularly scheduled GPI meeting at which the amendment will be considered.~~
3. **The Policy Committee will, in a timely fashion, discuss the proposed amendment and, if appropriate, include it in a formal amendment document.**
4. **The formal amendment document** ~~Written notice shall be prepared and emailed by~~ to the **GPI Executive Board Chair for review at their next Executive Board meeting.**
5. **If the Executive Board sees no issues with said amendment, the formal amendment document shall be emailed to secretary@gpioa.org by 12 noon the Monday prior to the next scheduled GPI meeting.** ~~webmaster@gpioa.org~~
~~at least fourteen (14) days prior to said meeting.~~
6. The final Amendments document will be posted to the GPI website along with other regular GPI meeting documents by 12p the Friday before the GPI meeting.
7. These Policies and Procedures may be amended at a regularly scheduled meeting by a quorum approval of two-thirds (2/3) of the voting members present.

Rationale for change: update to match current practice and make the process less cumbersome
